

CABIN CREW

PREPARATORY TRAINING COURSE

FULLY CERTIFICATED

Your Passport to a New Career!



LONDON - ENGLAND



Welcome Aboard!

HT DEVELOPMENT

HT Development -

Provides a 4 week action packed itinerary of dynamic training, master classes and workshops, along with selective days for sightseeing within London and surrounding UK attractions.

HT Development's training courses are designed to add real value to you by improving knowledge, efficiency levels and practical implementation skills in areas relating to conflict management, emergency first aid, health & safety, customer service and stewardship.



Let 's help you to take your career to new heights

HT Development's flagship Cabin Crew Preparatory Training Programme takes you on an intensive journey through your Aviation fundamentals.

Held in London, this is one of the leading international courses designed for quality individuals who want to become Cabin Crew Members.

Our Cabin Crew Preparatory Course is designed in association with leading airlines and works closely with these airlines to tailor-make the training programme; to prepare you for work within the Cabin Crew industry.

Ultimately, taking this course gives you a unique competitive advantage. You'll gain an edge over other job seekers in this extremely desirable but ultra competitive industry. It also gives you the confidence required to impress at interviews, due to your newly honed ability to articulate your understanding of the Aviation industry.



All Courses are Certificated

OUR BESPOKE CABIN
CREW PREPARATORY
TRAINING IS DESIGNED
WITH YOU IN MIND -
FROM START TO FINISH!



In-flight Benefits

Why should I pay for Cabin Crew Training?

Most airlines train their own Cabin Crew and there are no official licence requirements to be qualified to apply for a job as a Cabin Crew member. Therefore; you will be applying for a position that is very popular and receives a large number of applications.

A preparatory Cabin Crew training course will set you apart from all the other candidates who are applying. The course will give you the well-rounded skills that airlines are looking for. Skills that will develop your presentation, articulation in interviews and customer service. This enables you to learn first hand how to conduct yourself in a way that will get you noticed by employers.

What will a preparatory Cabin Crew Training Course teach me?

A Cabin Crew Member's primary focus is to ensure the safety of the passengers on board the aircraft. A preparatory course will teach you everything from basic first aid to

"Why should I pay for Cabin Crew Preparatory Training and what will it teach me? "

how to deal with troublesome or problematic passengers. Training also includes preparing for in-flight emergencies and teamwork.

You will receive insight into what it would be like to work for an airline and what will be required from you when you eventually get the Cabin Crew Members job.

Whether shopping in Milan
or having lunch in Paris -
Cabin Crew members can
enjoy the world over and
over again!



BOOK NOW

Programme Overview



Cabin Crew Preparatory Training.

During the preparatory Training Programme you will gain an insight into your own learning style, values, motivations and competence through dynamic interactive learning modes, group work and kinaesthetic learning activities.

On arrival you will be supported as a group by a Dynamic Learning Facilitator (DLF) who will guide you in the development and formation of your personal, Cabin Crew Preparatory Training Portfolio. The Dynamic Learning Facilitator is an experienced, goal orientated practitioner who will help you to navigate through the 4 week programme. Coaching you to develop skills, attributes and knowledge through an eclectic menu of Advanced Workshops & Master Classes in **Conflict Management, Etiquette Training, Health & Safety, Grooming and Emergency First Aid etc.**

Facilities and Accommodation

The Cabin Crew Preparatory Training Course is carried out on a complete BOEING 737 Aircraft. Furthermore; the accommodation in London is tailor-made to your requirements, with a choice of Platinum, Gold and Silver Packages to suit.

Training facilities have outstanding conference, leisure and training rooms with state of the art training equipment and multi-media resources.

Each of the venues (Training or Hotel Accommodation) has a range of dining choice and alcohol license - for those who might need it! Moreover; the Conference facilities is where the Advanced Workshops and Master Classes will be held and we have the use of a range of smaller conference rooms, refreshment facilities, and access is easy with ample parking for visitors.

Cabin Crew Requirements

The majority of airlines have specific requirements that Cabin Crew members have to adhere to. Therefore; we at HT Development aim to equip you for every eventuality. Here are the main requirements that you will need to have before embarking on a career as a Cabin Crew member.

- **Valid passport permitting unrestricted travel worldwide.**
- Good hearing and eyesight, although glasses and contact lenses are allowed.
- **Ability to communicate well, be friendly and be well-groomed**
- Disclosure and Barring Service Checks required

25 METRES

Must have a good standard of health with the ability to swim 25 metres unaided

18 YEARS

Minimum age of entry is 18 years old and in some cases, 21 years old.

5 FT, 2 INCHES

Minimum height should be 5 ft, 2 inches and height should be in proportion to weight.

Master Classes and Advanced Workshops

CONFLICT MANAGEMENT

This two day workshop will give you the skills in order to deal with difficult incidents and confrontation in the work environment. The workshop explores the different types of conflict that Cabin Crew may encounter, including the ways in which conflicts can escalate. There is also in-depth information pertaining to health & safety laws in regards to criminal behaviour, violence and self-defence.

ETIQUETTE TRAINING

In today's increasingly global society, international etiquette is the essential soft-skill that often determines who becomes a leader, and who gets left behind. It is your ticket to feeling at ease in any situation: from correctly greeting and entertaining VIP clients to effortlessly navigating the place setting at a formal meal.

EMERGENCY FIRST AID

This course has been specifically developed as an add-on to our frontline courses. The hardest part of any training is understanding and successfully applying first aid. This 2-3 day course will give you the head start you need as well as a skill for life!

CV WRITING, PERSONAL PRESENTATION & GROOMING

We have included the opportunity to attend additional skills training workshops. This is to enable candidates to design eloquent, eye-catching CV's and develop interview skills. Master classes in personal presentation & grooming (including make-up and hairstyling tips, personal hygiene awareness and wearing suitable attire), is also available.



BOOK NOW

FOR UPCOMING COURSES

CALL +445600 036 813

4 WEEK CABIN CREW
PREPARATORY TRAINING



CONFLICT MANAGEMENT &
RESOLUTION



HEALTH & SAFETY AND
FIRST AID



ETIQUETTE TRAINING



Incorporating Business With Pleasure

All work and no play is not what HT Development is about. All candidates undertaking the 4 week Cabin Crew Preparatory Training Course will have select opportunities to use the great leisure and dining facilities at your hotel of choice, within the heart of the city of London. Furthermore; at weekends candidates are encouraged to enjoy the many sightseeing attractions in and around our capital - London.

London is one of the world's most exciting cities. A centre for heritage, culture, the arts and entertainment. London has also hosted a wealth of prestigious events, like the 2012 Olympics, Royal Weddings, The Queen's Jubilee and of course, many royal births. London has many attractions including festivals and shops; London's diversity and vitality make it one of the world's most popular destinations.



In your spare time why not take a shopping trip, visit the London Eye or take a River Cruise along the Thames.

Sightseeing in London

Popular places to visit whilst in London include: Windsor Castle, Buckingham Palace, Kew Gardens, Hampton Court Palace, Heathrow Airport Tour, The London Eye, Big Ben and the Houses of Parliament. St Paul's Cathedral where Lady Diana was married to Prince Charles, Harrods, Selfridges, Afternoon Tea at the Ritz, Hyde Park, The Tate Gallery, Madame Tussaud's, The British Museum, Covent Garden Market, Leicester Square and The South Bank.

Visit the West End!

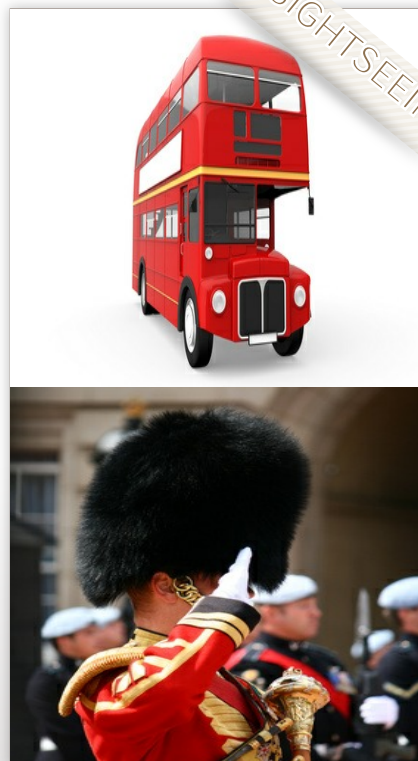
The West End is classed as one of the most well known shopping areas in London - home to the renowned Selfridges on Oxford Street

Have a picnic in Hyde Park!

Beautiful open green space in the heart of the city

Go to the Theatre!

Shaftesbury Avenue is classed as 'Theatre land' where top West End Shows are held.



SIGHTSEEING

Dipoma in Shipbuilding and Ship Repair

“The global shipbuilding industry is growing rapidly with open markets and demand for new commodities demanding mass production of large vessels, cargo carriers and commercial ships.”

Lim. D (2009) Shipbuilding Industry Analysis

HT Development is offering a unique opportunity to achieve an industry recognised diploma endorsed by a UK University, proven to considerably enhance your career prospects.

**COURSES OFFERING AN INTERNATIONALLY RECOGNISED QUALIFICATION
ENDORSED BY A UK UNIVERSITY**





Sail into the sunset with a new career opportunity

When To Apply

Please register as early as you can for the 1st of April 2014 start

The registration period will be kept open from the 1st April 2014 until the 30th of September 2014. Students can start from their point of enrolment after the 1st of April 2014 and all students will have a minimum of 12 months to complete the course

How To Enrol

Complete the application form and send it via email to: Development@htestates.co.uk

Fees and Finance

Fees are subject to individual or group structure (where applicable)

All fees must be paid in full upon application.

Contact:

All Course Enquiries

HT Development

Tel: +445600 036 813

Email: development@htestates.co.uk

When most people talk about means of transport today, they usually mean cars, aircraft and trains. In contrast, ships and the romanticism of seafaring seem to belong to the past. What a mistake! The only thing that is right about this idea is that the ship is no longer a favoured means of transport from A to B. After the Second World War, the great passenger ship lines were soon in competition with large propeller-driven air planes and later, against the jets, they had not the slightest chance. Nowadays, many ferries are being replaced by bridges or tunnels. Of course, having fun on cruise ships is a pleasure more and more people are turning to, but on the whole, what counts is that over 80% of freight is now transported by sea. World trade without ships is simply no longer conceivable. The English language hits the nail on the head by simply referring to all methods of dispatching goods as “shipping”

COURSE APPLICATION FORM



Please complete ALL sections of the application form using black ink and Capital Letters. Please send complete application forms via email to : development@htestates.co.uk

COURSE TITLE:

PERSONAL INFORMATION (Please write personal details as printed on official documents e.g. Passport/Birth Certificate)

TITLE:		NATIONAL INSURANCE No.	
NAME		LAST NAME:	
HOUSE NUMBER		ADDRESS	
		CITY	
ZIP/POST CODE:		DATE OF BIRTH	
TELEPHONE NUMBER		MOBILE	

You do not have to tell us about any convictions that are spent (as defined by Rehabilitation of Offenders Act 1974) or about any cautions, reprimands or final warnings. You must however; disclose all unspent convictions of any offence. For further advice about whether convictions are unspent please contact UK Government agency NACRO on 0800 0181 259

ARE YOU A CITIZEN OF THE UK?	YES / NO	IF NO, ARE YOU AUTHORIZED TO STUDY IN THE UK?	YES / NO
HAVE YOU EVER BEEN REFUSED ENTRY TO THE UK?	YES / NO	IF SO, WHEN?	
DO YOU HAVE ANY UNSPENT CRIMINAL CONVICTIONS?	YES / NO	IF YES, EXPLAIN	

Relevant means offences against a person whether of a violent or sexual nature and convictions involving unlawful supplying or possession of controlled drugs or substances. Declaring a conviction will not necessarily prevent you from being offered a place on HT Development Training Courses but failure to disclose something, which we later become aware of , **could result in your application being revoked.**

DO YOU HAVE ANY RELEVANT CRIMINAL CONVICTIONS?	YES / NO	IF YES, EXPLAIN	

PERSON TO CONTACT IN CASE OF EMERGENCY (IF YOU ARE UNDER 18 YRS OLD PLEASE GIVE PARENT/GUARDIAN DETAILS)

FULL NAME		RELATIONSHIP:	
ADDRESS			
TELEPHONE NUMBER		MOBILE NUMBER	

PLEASE STATE WHICH PART OF THE WORLD YOU ARE BOOKING FROM?

UNITED KINGDOM	YES/ NO	ASIA	YES/ NO	NORTH AMERICA	YES/ NO
EUROPE	YES/ NO	AFRICA	YES/ NO	MIDDLE EAST	YES/ NO
AUSTRALASIA	YES/ NO	CARIBBEAN	YES/ NO	CANADA	YES/ NO

DECLARATION AND SIGNATURE:

I DECLARE THAT THE INFORMATION I HAVE ENTERED IS CORRECT AND I UNDERSTAND THIS INFORMATION WILL BE USED BY HT DEVELOPMENT FOR REGISTRATION PURPOSES. ALSO, THAT MY DATA WILL BE STORED ELECTRONICALLY AND CONFIDENTIALLY. BY SIGNING THIS DECLARATION I AM CONFIRMING THAT THE INFORMATION I HAVE PROVIDED IS CORRECT AND UP TO DATE.

SIGNATURE:		DATE:	
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Notes, Terms and Conditions

Please read the Terms & Conditions that apply to you:

For HT DEVELOPMENT Students

The conditions below set out the terms and conditions between you, the student, and HT DEVELOPMENT London.

- ✓ **Minimum age for students on Cabin Crew Preparatory Training programmes is 18 years old**
- ✓ **Minimum age for students on Teacher Training programmes is 18 years old**

Medical, travel and financial insurance

Your HT DEVELOPMENT London course booking includes travel insurance.

Cancellation Terms and Conditions

SCHOOL FEES ARE NOT REFUNDABLE OR TRANSFERABLE.

All fees are payable in advance. If you wish to cancel, change or postpone your booking, we require five week's notice in writing. Where less than five week's notice is given, full fees are due and no refund is available (with the exception of accommodation fees).

General Accommodation

Five week's notice is required in order to cancel accommodation. Where less than five week's notice is given there will be a charge equivalent to two weeks of the accommodation.

Residential Accommodation

The cancellation policy for this type of accommodation differs depending on the residence selected. You will be informed of the applicable cancellation policy when your residential option is confirmed.

Cancellations and refunds once you have started your course

No refund is available after the start of the course (with the exception of accommodation where five week's notice is required with the remainder refundable -exceptions apply).

Please note that where there is a change of course registration details or extension of accommodation an administrative charge of £550 will be made.

Cancellations and refunds where the School terminates the contract

The School reserves the right to terminate the booking without refund, where the students' acts or omissions are such that it would be unreasonable for them to continue their studies on the Course. Please note that a course may be terminated at any point during its duration **if a student is found not to have leave to remain in the UK** or breaches the conditions of his/her leave.

Students' Attendance

Students are expected to attend lessons regularly and on time. Students lose tuition if they are late, absent, or leave before the course ends.

Course Availability and Cancellation

Every attempt will be made to place you on the course of your choice. However, HT DEVELOPMENT London cannot guarantee a particular course and timetable until you have made your payment in full.

British Immigration Regulations

HT DEVELOPMENT London will provide the documentation required for students to apply for study visas where applicable. Documentation in support of study visa applications will only be provided upon receipt of full fees.

The School has a legal obligation to collate and maintain application information, as well as passport and visa data, and inform the Immigration Authorities of those students whose attendance falls below the standard required by their visa.

If a visa application is unsuccessful, HT Development London needs to be informed and a copy of the visa refusal letter should be sent to the admissions team. A refund will be issued when we receive this document but please note that the £490 registration fee is non-refundable.

Payment

Payment must be received in full upon booking to attend the training course. HT DEVELOPMENT London is not responsible for any bank charges incurred by international bank transfer. Please remember to quote your student number when making your payment.

No part of your booking is confirmed until payment is received in full.

You may pay by:

- Bank Transfer in £ sterling. Please note that International Bank Transfers and Bankers Draft payments will incur a £15 charge.

- Credit and Debit Cards

Your total course fees are made up of the following:

- Course registration fee
- Course fee
- Accommodation fee (if applicable)
- Bank transfer fee (if applicable)
- Airport transfer fee (if applicable)

Registration Fee

A registration fee is payable as part of your booking. This fee is £490 in 2014. If you re-enrol for a course within 12 months of paying the registration fee, you will not have to pay this fee. If you re-enrol after 12 months a new registration fee will be charged.

Special Offers

Course discounts are valid from the date of advertisement. Discounts cannot be applied retrospectively to existing bookings.

Accommodation

Accommodation booking date

- Accommodation is booked and charged for from Saturday to Saturday for the duration of your course.
- If you wish to extend your accommodation after arrival please contact HT Development directly.

HT DEVELOPMENT is only able to arrange accommodation for students studying at our school.

Travel

All travel details must be finalised at least 14 days prior to the start of the course to guarantee an arranged airport transfer.

Conditions

All course places will be confirmed when full fees have been received and visa application has been granted officially in writing.

Amendment Charges

Once a course has been confirmed, amendments will be allowed at the discretion of HT DEVELOPMENT and may be liable to an administration charge of up to £450.

Cancellation

If a booking is cancelled, we must be notified in writing at the earliest opportunity. All cancellations will be acknowledged in writing and the following terms applies:

- Cancel 30 days or more before the course begins = 50% of the course fees will be refunded
- Cancel 29 days or fewer before the course begins, or once the course has started = no refund of fees
NB: The £450 deposit payment is non-refundable.

Acceptance Conditions

We accept students on the assumption that they are of sound health and are aged 18+ at the time of their programme with HT Development

Injury/Loss

We do not accept responsibility for personal injury or for loss or damage to personal property unless it is due to the negligence of HT DEVELOPMENT or its employees. Any valuables should be left at home. We do not accept responsibility for events outside the control of the company such as strikes, bad weather, war, transportation delays, sickness or quarantine.

Behaviour

The admission of a student is conditional on acceptance of these terms & conditions and of the rules published by the school; these will be sent out along with the joining documentation. While every effort will be made to contact parents or guardians regarding serious breaches of school rules, the centre manager may at his/her discretion impose sanctions, including suspension or expulsion. We reserve the right to dismiss any student whose standard of conduct is unsatisfactory at the discretion of the centre manager. There will be no refund of fees in cases of expulsion and all costs incurred due to this must be paid for by the student.

Damage

All students are liable for loss or damage to school property for which they are responsible. A deduction will be made from students' pocket money or an invoice sent to parents for any loss or damage incurred.

Airport Transfers

We provide a meet & greet service together with transportation to the school to/from London Heathrow Airport between 10.00 and 19.00 on designated arrival and departure days. At the airport, all HT Development staff wear a uniform and carry large HT Development signs.

Health & Safety

We operate a rigorous Health & Safety policy. Staff is all CRB or (DBS) checked and undergo a period of training & orientation prior to students arriving at the school. The appropriate and relevant student: teacher ratios are adhered to as set out by the Children's Act and relevant governing bodies of language travel courses.

Medical

The school has fully-qualified first-aiders and there are also excellent links with local accident & emergency facilities. You must inform the school of any specific information which is not included on medical information form. Any medication that a student brings with them must be labelled in English and signed into the medication book by a member of HT Development staff on arrival.

We regret that any student arriving with a serious medical condition not previously reported on the medical and personal information form may be sent home with no refund of fees.

Insurance

All students must be covered by travel insurance in order to attend the courses at HT Development. Insurance is included in the fees.

- The insurance policy provided includes:
- Medical & associated expenses
- Cancellation/curtailment
- Personal accident, baggage, clothes & personal effects (excluding electrical gadgets, such as iPods/iPads, laptops, mobile phones etc)
- Loss of money
- Travel delay

A summary of cover will be sent to the student together with the booking confirmation.

Force Majeure

In the event of 'force majeure' such as fire, flooding, infectious diseases and other events outside the company's reasonable control which may cause the closure of the school, no refund of fees will be made to students, except at the school's discretion in exceptional circumstances.

Disclaimer

All details are published in good faith as of January 2014. All programmes are subject to availability and minimum class numbers. We reserve the right to alter any particulars such as fees at the discretion of the company. We reserve the right to cancel any course or close the school for whatever reason. Should this be necessary, we shall offer either a full refund or an alternative course for the same value.

Visas

The school will issue visa support documentation once all fees have been received. If the visa application is refused or delayed the student must inform the school in writing at least 28 days before the start of the course. If the visa application is refused and we receive a copy of the visa refusal letter at least 28 days before the start of the course, we will refund all fees except a £850 administration fee and any courier charges, providing that the student follows UKBA guidelines. If the student arrives at HT Development with the wrong type of visa, the school is required by law to make arrangements for the student to return home as soon as possible at their own expense.

Pricing



PLATINUM

- * **1st Class Return Flights**
- * Visa
- * **Penthouse Suite**
- * Full Board
- * **Meals & Accommodation**
- * 4 Weeks Cabin Crew
- * **Preparatory Training**
- * Sightseeing Tours & **Excursions**
- * Certification & Course **Materials**
- * Master- Classes & **Advanced Workshops**

Price: £25,000

GOLD

- * **Business Class Return Flights**
- * Visa
- * **Hotel Suite**
- * Full Board
- * **Meals & Accommodation**
- * 4 Weeks Cabin Crew
- * **Preparatory Training**
- * Sightseeing Tours & **Excursions**
- * Certification & Course **Materials**
- * Master- Classes & **Advanced Workshops**

Price: £16,000

SILVER

- * **Economy Return Flights**
- * Visa
- * **Double Room**
- * Full Board
- * **Meals & Accommodation**
- * 4 Weeks Cabin Crew
- * **Preparatory Training**
- * Sightseeing Tours & **Excursions**
- * Certification & Course **Materials**
- * Master- Classes & **Advanced Workshops**

Price: £12,000

HT Developments
+445600 036 813
development@htestates.co.uk

NEXT AVAILABLE COURSE:

May 2014/2015
July 2014/2015
August 2014/2015
October 2014/2015



Fasten Your Seatbelt



It's time for lift off!

If you're an adventurous person who loves to travel, why not prepare to become a Cabin Crew Member today and make the globe your playground!

From day one Cabin Crew members enjoy generous travel benefits, giving you the opportunity to fly abroad each day and enjoy your destination on your days off.

So if you want to lunch in Rome, ski in Austria, enjoy the culture in Paris, or party hard in New York, Cabin Crew is the ideal career for you

If you would like to experience a new culture you can even choose to relocate and live in different countries. At HT Development creating extraordinary success stories is our speciality - It's what we do best! Talented people like yourself, undertake our Cabin Crew Preparatory Training to learn the fundamentals of working within the Aviation industry - leaving with an arsenal of skills, tools and preparedness which hones your potential and propensity for excellence.

Everyday hundreds of individuals make the decision to 'live the dream' but only a select few can say to passengers - **Welcome Aboard! Why don't you!**

**For Bookings - Call +445600 036 813
Or Email: development@htestates.co.uk**